

## Rules and Regulations

- One academic year of the student is treated as one full year at the hostel office.
- The hostel will run according to the academic calendar of the institution.
- Students have to pay the hostel fee as prescribed.
- Warden/Manager shall make Room allotment against vacancy existing in the hostel.
- Students must occupy the rooms allotted to them and should not change/exchange rooms without prior permission from the Warden/Manager.
- The use of electrical appliances such as immersion heaters, electric stove etc., are prohibited in any of the rooms allotted to the residence.
- When the students go out of their rooms they should switch off all the Fans, lights, PC etc., and keep it locked at all times.
- Hostel management does not own any responsibility for the loss of property left in the rooms unlocked or due to inmate's negligence.
- Inmates shall be in their rooms by 9.00 pm.
- Food will not be served in rooms and the inmates are not supposed to take food to their rooms.
- Inmates who are leaving the hostel for academic activities or personal reason should obtain prior permission from the Warden/Manager.
- Illegal stay of any person other than hostel Inmate in the hostel room is strictly prohibited.
- Causing damage to any of the hostel property will be penalised.
- Consuming alcohol, drugs, smoking and gambling is strictly prohibited, any activities reported in this regard will result in immediate expulsion of the student from the hostel.
- No refund of any kind of Fee if an inmate vacates the hostel in the middle of the academic year.
- Misconduct or violating the rules & regulations and misbehaving with hostel employees will make the inmate liable for severe disciplinary action and even to the extent of expulsion from the hostel.

## DECLARATION BY THE STUDENT

I agree to abide by all the rules and regulations with regard to hostel stay, which may be formulated from time to time and accept the decision of the management in all respects as final and binding.

Place:

Date:



Signature of the Student

*[Handwritten signature]*  
27/12/2021